



**TACOMA COMMUNITY HOUSE**  
**Release of Information and Non-Discrimination Policy**

**I. Release of Information**

I, \_\_\_\_\_, give my permission to Tacoma Community House to release any information about me to the appropriate legal personnel, federal or state programs, to the USCIS, and to other organizations that are assisting me with my immigration case. We DO NOT report any undocumented or out-of-status clients to ICE.

I also authorize the following people to be present at my appointment(s) and to receive updates about my case: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Sometimes TCH takes pictures or videos of our clients and their families. These pictures show the services at TCH and may be used in our publications or in publications used outside of TCH. If you do not want to be in the pictures or videos, it is your responsibility to step out of the picture.

**II. Non-Discrimination**

Tacoma Community House does not discriminate on the basis of race, color, religion, creed, national origin, sex, age, disability, marital status, sexual orientation, or Vietnam era veteran status in all programs and activities. Questions, concerns, complaints, or requests for additional information may be forwarded to Tacoma Community House's Section 504/ADA Compliance Coordinator:

Name: Jason Scales  
Title: Interim Executive Director  
Address: PO Box 5107 (1314 South L)  
Tacoma, WA 98415  
Telephone: 253-383-3951  
Days/Hours available: 8 to 5, Monday through Friday

Individuals who need educational auxiliary aids or services to participate in the programs and services of Tacoma Community House are invited to make their needs and preferences known to the Section 504/ADA Compliance Coordinator.

I have been informed of Tacoma Community House's Non-Discrimination policies and the Section 504/ADA Compliance Coordinator. I understand that a copy of the Tacoma Community House's complete non-discrimination plan is available upon request.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
TCH staff name